

FAIRMOUNT PARK CONSERVANCY
Director of Corporate and Foundation Relations

The Fairmount Park Conservancy, the private sector fundraising entity for Philadelphia's 9,200 acre Fairmount Park system seeks a versatile, entrepreneurial, results oriented professional with corporate and foundation fundraising experience and a commitment to the Park.

Reporting to the Executive Director, he/she will be responsible for developing and implementing successful strategies to provide general operating support, continuing program support, and launch new projects. Primary responsibility for developing project specific and unrestricted funding from corporate and foundation sources. Strategically link funders with projects, identify, research and cultivate prospects, develop case statements, develop budgets, write proposals, ensure that all reporting requirements are met and prepare necessary reports. Manage tracking, gift receipt and acknowledgment process. Work closely with Executive Director in relationship building and management. Secure sponsorships, develop cause related marketing partnerships. Design and implement cultivation and other events. Serve as project manager for portfolio of funded projects.

Requirements:

- 5 years fundraising experience that includes corporate and foundation giving, prospect research, proposal writing and demonstrated record of success in obtaining grants
- Team player with experience in developing marketing partnerships, event planning and managing projects
- Strong writing, communication and, budgeting skills
- Bachelor's degree
- Knowledge of Excel & Microsoft Word a must, Raiser's Edge desirable

Salary commensurate with experience.

For consideration please forward your resume and salary requirements to: Fairmount Park Conservancy, 1617 John F. Kennedy Blvd., Suite 1670, Philadelphia, PA 19103 or email to info2@fairmountparkconservancy.org DEADLINE – December 30th, 2006 or until filled